

University of the Philippines Visayas

Miagao, Iloilo, Philippines 5023

Supply and Property Services Office

TeleFAX: (033)3159858/3158141

Website: www.upv.edu.ph, Email: spsso.upvisayas@up.edu.ph

REQUEST FOR QUOTATION

Date: **2022-08-01**

Quotation No.: **2022-6504**

Mode of Procurement: **SVP**

MPS#: **MPS-2022-0680**

Please quote as your best offer on the term/s listed below, subject to the terms and conditions:

- Submit **sealed quotations** to SPSO Iloilo City or Miagao campus or email to: spsso.upvisayas@up.edu.ph
- Indicate company name, address and quotation number on the envelop or in your email subject
- Affix full signature of printed name

Please address to: Emiliza C. Lozada

Chief, SPSO, UP Visayas
Miagao, Iloilo

DEADLINE: 2022-08-08

Emiliza C. Lozada
EMILIZA C. LOZADA
CHIEF, SPSO

No.	Qty	Unit	Item (Descriptions / Specifications)	A B C	Model	Unit Price	TOTAL Price
EARMARKED-2022-07-710 CFOS DO/API (01/GF) AUN-QA-2022-07-3							
1	2.00	job	Video Production Services Package Video Production Services Package (2 videos at PhP 100,000.00 per video) Video Specifications: Length: 20 mins Style: Promotion with some infographics Language: English with subtitles To ensure compatibility with mainstream video-sharing platforms (e.g. Facebook, Youtube, Instagram, etc): - Recommended dimensions: 1920x1280 - Minimum width: 600 pixels - Landscape aspect ratio: 16:9 - Recommended format: .MP4 or .MOV - Others: H.264 compression, square pixels, fixed frame rate, progressive scan, and stereo AAC audio compression at 128kbps+ Content: Pre-production stage discussions, production and post production activities relative to the videos to be produced Screenplay based on the script submitted Inclusion of (1) Director, (1) Cameraman, (1) Sound Recordist, (1) Assistant 1-2 days shoot per video Inclusive of drone shots Production (videography, editing, inclusion of other audio/visual material, audio balancing, format) and up to three rounds of edits and additional AV material Translation and subtitle in English Deliverables: 1 Video 20mins / USB drive Raw Footages			200,000	

assigned to: Jina Mae Cortel

Our Terms and Conditions

1. DELIVERY PERIOD on the specific dates
2. PLACE OF DELIVERY UPV, SPSO, Miagao Campus
3. PRICE VALIDITY 20 days
4. FREE WARRANTY OF 1 year
5. PAYMENT TERMS 30 days

After having carefully read and accepted your terms and conditions, I/we quote you on the item/s at prices noted above.

FAed:

Date _____ Time: _____

Persorlly Distributed:

Received by: _____
Signature over Printed Name

Date

Signature over Printed Name

Contact: Tel#, Cell# or email address

Date